

Institute of Human Virology, Nigeria

Invitation to Bid

Institute of Human Virology Nigeria (SHVM) is a mode local partner organization working to mitigate HIV, Malaria, Tuberculosis and other communicable diseases. To support its activities, the institute requires the services of an efficient and reputable provider to carry out renovation work and supply office furniture.

Bid Title: – Tender for Renovation Work and Office Furniture

Highlights/Bid Item: – Renovation Work- Supply of Office Furniture

Bid Body/Content: Please contact the Procurement Unit for the detailed blank bill

Instructions to Bidding:

- All bids must be in ink or type written; submission in pencil will not be accepted.
- All enquiries regarding the proposed application for the above should be directed to the Senior Procurement Officer of IHV-Nigeria.
- Blank Bill of Quantities is obtainable at the Procurement Unit for completion by each bidding contractor.
- Bids must be properly sealed.
- All bids must include Company Profile.
- Bids must include copies of Tax Clearance certificates for the past three years.
- Contractors must provide Performance bond from a reputable Insurance company preferably Goldlink Insurance Company Limited.
- All bids must provide evidence of at least two similar jobs made in the past for IHVN or other organizations etc.
- Contractors must provide proof of registration with the Corporate Affairs Commission (CAC).

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- Bids should be submitted to the head office on or before the date specified below as deadline.
- Bids will be opened at bid opening date and time specified below.
- Any quote with percentage/calculation error will be disqualified at the tender meeting

Note: Bids must reach us on or before 25th March, 2013.

Bids should have the title of the project written on the “Top Left Hand Corner” of the envelope.

Contact: Senior Procurement Officer

Procurement Unit

Supply Chain Management Department

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